



POSITION ANNOUNCEMENT

LIGHTING AND EXHIBITS TECHNICIAN – F/T

POSITION SUMMARY

The Lighting and Exhibits Technician is responsible for all lighting pertaining to exhibits and the inventory of lighting equipment and supplies. The position is also responsible for the repair, maintenance, and inventory of all audio-visual equipment used in the various exhibits, including monitors, media players, computers, projectors and sound systems; also, responsible for audio-visual setups during the week and weekends to accommodate events. The Lighting and Exhibits Technician, under general supervision, provides a wide variety of semi-skilled and skilled duties in the fabrication, construction, preparation, production, installation and care of museum exhibits. The Lighting and Exhibits Technician works with other exhibit staff, carpenters, and installers and assists other departments as needed.

RESPONSIBILITIES:

- Maintains lighting in the exhibition galleries
- Maintains lighting equipment and supply inventory
- Responsible for the repair, maintenance and inventory of all audio-visual equipment
- Duplicates, edits and produces audio and visual media as necessary
- Sets up audio-visual equipment and systems as needed; works with the Director of Exhibits to design audio-visual components
- Provides technical support in all aspects of audio-visual technology and assists with the design, construction and installation of exhibits, displays, and other related areas as needed
- Assists with fabrication, assembly, installation, dismantling and/or moving of exhibit items and valuable artifacts
- Repairs and maintains exhibits
- Paints and prepares exhibit spaces for exhibit installations
- Hangs and removes paintings and other exhibit items
- Assists as an exhibit preparator as needed
- Assists with structural, technical and security aspects of exhibits
- Works with and assists preparators, fabricators, and other museum staff
- Preferred: ability to work with wood, metal, and plastic

EXPERIENCE AND SKILLS:

- At least five years of experience in the installation of audio-visual equipment
- Two or more years of experience working at a museum and/or gallery
- Knowledge of theatrical lighting systems
- Must be able to work while on ladders, forklifts, boom lifts and scissor lifts
- Must be able to work in confined spaces in addition to public spaces in the Museum
- Must be an energetic, enthusiastic individual with excellent organizational skills, attention to detail and accuracy while demonstrating the ability to work independently or as a team member and prioritize multiple time-sensitive tasks
- Effective written and oral communication skills
- Must be able to understand and carry out specific tasks and instructions with good analytical and problem solving skills
- Must have experience with Windows and Macintosh platforms
- Knowledgeable in the use of woodworking equipment and hand tools
- Good manual dexterity and knowledge in the special care and handling of irreplaceable and valuable objects
- Must be able to drive a 20 ft. box truck and have a clear driving record
- Preferred: experience with fabrication and art handling
- Preferred: familiarity with ETC Architectural Control Systems

EDUCATION:

- Required: BA in Design, Electronic/Technical degree, or equivalent experience

PHYSICAL REQUIREMENTS:

- Must be in good physical condition and able to lift and carry up to 50 lbs. while walking, climbing stairs, etc.
- Must be able to work flexible hours including evenings and weekends

The Witte Museum is an equal opportunity employer.

Closing date: Open until filled

Résumé and Cover Letter may be emailed to: humanresources@wittemuseum.org