

Anthropology Internship Description



Position Title:	Anthropology Intern	Position Duration:	Spring 2022 (starting in January)
Reports to:	Leslie Ochoa, MA, Director of Collections		
Location:	Witte Museum Repository, San Antonio, Texas		

About the Witte:

The Witte Museum is where Nature, Science and Culture meet. Through the lens of Texas Deep Time, the Witte explores the histories of millions of years ago, thousands of years ago and hundreds of years ago. Themes of land, sky, and water weave through the museum and enliven the Witte's educational offerings. Only at the Witte can visitors see the dinosaurs that roamed along the shallow seas that would become Texas, understand the People of the Pecos and other hunter-gathering societies, travel through courageous and contentious histories, and see the value of land stewardship through the abundant flora and fauna on the expansive lands of Texas.

The Witte Museum promotes lifelong learning through innovative exhibitions, programs and collections in natural history, science and South Texas heritage. www.wittemuseum.org

Internship Summary:

This internship will provide the interested party with hands-on and eyes-on experience with collection care and management of North American Ethnographic materials, a part of the Anthropology Collection at the Witte Museum. Under the supervision of the Director of Collections, the intern will improve stewardship by rehousing the collection for long-term storage with museum quality materials, updating the collection management database with dimensions and location, and ensuring the best level of care for the North American Ethnographic Collection.

Summary of Responsibilities:

- Analyze collection and categorize objects based on Nomenclature 4.0.
- Plan storage of objects based on categorization.
- Precisely mount each piece for storage using appropriate museum quality materials.
- Update each Re:Discovery Proficio record with accurate dimensions and current location.

Required Qualifications:

- Enrolled in an undergraduate or graduate degree program at an accredited institution in museum studies, history, anthropology, or related field.
- Excellent verbal and written communication skills.
- Exhibit attention to detail, precision in execution of work, and critical thinking skills.
- Ability to work independently or collaboratively with others.
- Interested in or has an understanding of museum best practices and standards.
- Understanding of collection management database, particularly Re:Discovery Proficio.

Hours per week:	15-20/week Tues-Wed-Thurs only	Compensation:	Nonpaid (for course credit)
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How to Apply

Interested parties should complete the Internship Application on the Witte Museum website (<https://www.wittemuseum.org/intern-application/>) and include a cover letter which includes how one's interest, skills, and experience combined qualify one for the internship and how the internship fits into your academic and/or career goals along with a resume by December 1, 2021.