

Midnight at the Museum

Reservation Guide





*Let the sights and sounds of Texas
fill your dreams at the Witte!*

**CHOOSE FROM ONE OF THESE
EXCITING IMMERSIVE GALLERIES:**

**Kittie West Nelson Ferguson People of the
Pecos Gallery**

**Naylor Family Dinosaur Gallery
McLean Family Texas Wild Gallery**

HEB Body Adventure

A Wild and Vivid Land: Stories of South Texas

**Special Traveling Exhibits in the Gunn Gallery
and the Mays Family Center**

- **Gallery Exploration**
- **Hands-on Activities**
- **Snacks**
- **A Movie**
- **Popcorn**
- **Light Breakfast**

Details, cost, and program dates available upon request.
Call 210.357.1901 or email joshuasegovia@wittemuseum.org



Thank you for choosing the Witte Museum!

**THIS EXHIBIT RELATED PROGRAM IS APPROPRIATE
FOR ANY SCHOOL AGE GROUP AND THEIR
CHAPERONES INTERESTED IN A UNIQUE LEARNING
EXPERIENCE AT THE MUSEUM.**

Reservation Guide

This guide contains policies that are in place for the safety and well-being of your group. Please read and agree to these policies in order to participate in Midnight at the Museum. Please retain a copy for yourself.

OUR PROGRAM PHILOSOPHY

The educational and public programs of the new Witte Museum encourage investigation of the fundamental nature of plants and animals to live, survive, adapt and thrive over millions, thousands, hundreds of years and today.

All educational and public programs highlight aspects of the relationship between nature, science and culture. Programs and activities help participants to make inspired connections between the remnants of ancient environments, the adaptation of living things to changes in environments and landscapes, and the exploration of the human experience and spiritual journey. The goal is to educate program participants to take collective responsibility for the stewardship of the land, the environment, plant and animal populations and themselves.

Groups can register for Midnight at the Museum by emailing joshuasegovia@wittemuseum.org or by calling 210-357-1901.



SPECIAL NEEDS

The Witte Museum is happy to accommodate children with limited special needs. In order for us to be able to help your child have an enjoyable experience in our programs, we ask that you notify the Special Programs Manager of your child's needs no later than one week prior to your stay. For best accommodations please notify us of any allergies, accessibility concerns, behavioral, psychological or emotional conditions or other special needs using the form provided upon registering. While we hope to offer this program to a wide range of children, it is not possible for us to offer one-on-one care.

ALLERGIES

If your child has a severe allergy and is susceptible to anaphylactic shock, you are required to provide epinephrine (adrenaline) injections to the program staff. All Witte Museum Security staff are trained in CPR/First Aid and the use of EpiPens.

Witte Campus Map



Groups can register for Midnight at the Museum by emailing joshuasegovia@wittemuseum.org or by calling 210-357-1901.



PARTICIPANTS

1) What is the age range to participate in Midnight at the Museum?

6-12 years old

2) How many chaperones are required to participate with a group?

We require 1 chaperone for every 10 children.

3) Is the program accessible for participants with special needs?

Yes. Please specify needs when making your reservation.



COST

5) How much does it cost for a group to participate in Midnight at the Museum?

The cost is \$40.00 per person, with a minimum group size 20 people or equivalent fee.

6) What deposit or advance fee is required?

A \$100 non-refundable deposit, made payable to the Witte Museum, is required at the time of reservation. The check or money order for the remaining balance is due 10 working days before the program date.

7) What does the cost of the program include?

- Guided learning experiences in an exhibit
- Restroom access
- Exhibit related hands-on activities
- A late night movie related to the theme
- Two snacks including: popcorn and a light breakfast



RESERVATIONS

8) Does my group need an advance reservation for this program?

Yes, advance reservations are required. Midnight at the Museum normally books approximately 3-9 months in advance.

9) How do I make a reservation?

Contact Joshua Segovia at
joshuasegovia@wittemuseum.org
or 210-357-1901 to make a reservation.

10) After I make a reservation for my group, are there any other additional forms?

Within 10 working days of your program, the group leader must submit:

- Final count of children and adults.
- Signed, original copies of the **Medical Release Form** (one per child and adult).



LOGISTICS

11) What is the start time and end time for Midnight at the Museum?

Admission begins at the museum's main entrance at 7:00 p.m. The program begins promptly at 7:30 p.m. and ends at 8:45 a.m. the next morning. All participants must depart from the museum no later than 9:00 a.m. Time are flexible.

12) How many museum staff will lead the program?

A minimum of two museum staff lead the program. The number of staff a program may need varies based on the number of participants.

13) What are the chaperone responsibilities during this program?

Chaperones are responsible for supervising their group at all times. All chaperones must be 18 years of age or older.

14) What do I need to bring?

Sleeping bag, pillow, comfortable and warm sleeping clothes, toiletries, a change of clothes for morning.

15) Where do participants sleep?

Participants sleep in either the Witte or Memorial Auditoriums. These large auditoriums may be cold during the evening. We recommend warm sleeping gear.

16) Where are the restrooms located?

Restrooms are located in the main museum, next to the auditoriums. Shower facilities are not available.



Midnight at the Museum
ADULT WAIVER AND MEDICAL RELEASE FORM



Group Name: _____
Group Leader: _____

Adult's Name: _____ Age: _____
Birth Date: _____ Sex: _____ Phone: (H) _____
Address: _____ Phone: (W) _____
Zip Code: _____ Phone: (C) _____

Do you have any allergies? To food? Yes _____ No _____ What? _____
To drugs? Yes _____ No _____ What? _____
To insect stings? Yes _____ No _____ What? _____
To poison ivy or other plants? Yes _____ No _____ What? _____

Do you wear glasses or contact lenses? Yes _____ No _____
Are you epileptic? Yes _____ No _____
Are you diabetic? Yes _____ No _____
Do you have any physical condition or disability that could restrict activities?

Yes _____ No _____ Please describe: _____

IN CASE OF AN EMERGENCY please list two people who can be reached during overnight hours.

Name: _____ Phone #: _____
Name: _____ Phone #: _____

In consideration of , _____, being able to participate in the Midnight at the Museum program sponsored by the Witte Museum, I, the undersigned, binding my heirs, executors, administrators, estate, and assigns, do hereby release and agree not to hold liable the Witte Museum, its officers, agents, employees and volunteers, for any and all actions, claims, demands, costs, or damages as a result of property damage or personal injuries sustained by my said child, his or my property, arising from or resulting from any act of omission, negligent or otherwise, of said the Witte Museum, its officers, agents, employees, and volunteers or any other person or any other participant in the program while participating in the said activity or while traveling to and from place at which such activity will be conducted.

In the event the Witte Museum or a volunteer provides transportation for me, this Waiver and Release Form shall extend to and release the volunteer driver or the Witte Museum employee driver from any and all liability aforesaid.

I do further with the same intent bind my heirs, executors, administrators, estate, and assigns, to hereby release and agree to hold harmless any landholder or lessee of land or property onto which I may go as part of the activities of the Midnight at the Museum program from any and all actions, causes of action, claims, demands costs or damages or my property, arising from or resulting from any act of omission of the owner or lessee or any defect in the promises, known or unknown, or the owner or lessee.

Consent is hereby given for the applicant to attend the Midnight at the Museum program and permission is given for all emergency medical treatments, operation, or anesthesia, which might become necessary.

Signature: _____ Date: _____

NOTE: Museum staff is not allowed to administer any medication. If you need medication during the program, you must administer that medication.

PHOTO/IMAGE WAIVER & RELEASE

I authorize and give consent to the use of photographs or other images of me by the Witte Museum, or any of its affiliated organizations and sponsors, for publicity, advertising, or any other legitimate business purpose.

Signature: _____ Date: _____

Midnight at the Museum

CHILD WAIVER AND MEDICAL RELEASE FORM



Group Name: _____

Group Leader: _____

Child's Name: _____

Child's Age: _____

Parent/Guardian Name: _____

Phone: (H) _____

Address: _____

Phone: (W) _____

Zip Code: _____

Phone: (C) _____

INFORMATION TO PARENT OR GUARDIAN: The staff of the Witte Museum takes every precaution to make each program as safe as possible. Please supply the following information as an added protection for your child.

Does he/she have any allergies?

To food?	Yes_____	No_____	What? _____
To drugs?	Yes_____	No_____	What? _____
To insect stings?	Yes_____	No_____	What? _____
To poison ivy or other plants?	Yes_____	No_____	What? _____

Does he/she wear glasses or contact lenses? Yes_____ No_____

Is he/she epileptic? Yes_____ No_____

Is he/she diabetic? Yes_____ No_____

Does he/she have any physical condition or disability that could restrict activities?

Yes _____ No _____ Please describe: _____

IN CASE OF AN EMERGENCY please list two people other than the parent/guardian who can be reached during overnight hours.

Emergency Contact Name: _____ Phone #: _____

Emergency Contact Name: _____ Phone #: _____

Child's Doctor's Name: _____ Phone #: _____

In consideration of my child, _____, being able to participate in the Midnight at the Museum program sponsored by the Witte Museum, I, the undersigned parent, binding my heirs, executors, administrators, estate, and assigns, do hereby release and agree not to hold liable the Witte Museum, its officers, agents, employees and volunteers, for any and all actions, claims, demands, costs, or damages as a result of property damage or personal injuries sustained by my said child, his or my property, arising from or resulting from any act of omission, negligent or otherwise, of said the Witte Museum, its officers, agents, employees, and volunteers or any other person or any other participant in the program while participating in the said activity or while traveling to and from place at which such activity will be conducted.

In the event the Witte Museum or a volunteer provides transportation for my child, this Waiver and Release Form shall extend to and release the volunteer driver or the Witte Museum employee driver from any and all liability aforesaid.

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Consent is hereby given for the applicant to attend the Midnight at the Museum program and permission is given for all emergency medical treatments, operation, or anesthesia, which might become necessary.

Parent/Guardian Signature: _____ Date: _____

NOTE: Museum staff is not allowed to administer any medication. If your child needs medication during the program, you or someone you designate in writing must administer that medication.

PHOTO/IMAGE WAIVER & RELEASE

I authorize and give consent to the use of photographs or other images of my son/daughter by the Witte Museum, or any of its affiliated organizations and sponsors, for publicity, advertising, or any other legitimate business purpose.

Parent/Guardian Signature: _____ Date: _____