



Camp – Junior Volunteer

Min Education Level: High School

Job Description:

Purpose: To provide support to staff members in camp.

Responsibilities:

- Arrive on time for designated shift.
- Provide assistance to Lead Instructor and Camp Facilitator.
- Assist with daily Camp curriculum and activities for campers aged 6-12.
- Assist in escorting the Camp group to and from all activity areas and trips.
- Escort campers between sign in/out and designated activity area.

Qualifications:

- Ages 16 years and up
- Detail oriented
- Friendly and outgoing
- Available on weekday (holidays, summer and other school breaks)

Training & Materials Provided:

- Volunteer nametag and shirt
- Volunteer Orientation and tour of the museum
- Volunteer Information Packet
- Most training will be hands-on

Time Commitment:

- Orientation 4.5 hours
- 1 ½-2 Hour of initial specific tasks training
- 3-4 hours job shadow on a designated day
- Must volunteer (2) 4-hour shifts a month to be considered an active volunteer



Museum Store Associate – Junior Volunteer

Min Education Level: High School

Job Description:

Purpose: To provide support to staff members in the museum store

Responsibilities:

- Arrive on time for designated shift
- Greet customers in the store and offer assistance
- Help with crowd control on Free Tuesday and with school groups
- Help unpack merchandise boxes and sticker new product
- Assist with restocking shelves and organizing the stock room
- Light dusting and cleaning of store fixtures

Qualifications:

- Ages 15 years and up
- Detail oriented
- Friendly and outgoing
- Available on weekday or weekend mornings or afternoons (Holidays, summer and other school breaks)

Training & Materials Provided:

- Volunteer nametag and shirt
- Volunteer Orientation and tour of the museum
- Volunteer Information Packet
- Most training will be hands-on

Time Commitment:

- Orientation 4.5 hours
- 1 ½-2 Hour of initial specific tasks training
- 3-4 hours job shadow on a designated day
- Must volunteer (2) 4-hour shifts a month to be considered an active volunteer



Visitor Experience – Junior Volunteer

Min Education Level: High School

Job Description:

The Visitor Engagement Volunteer positively interacts with visitors throughout the Witte Museum and monitors all museum exhibits. The Volunteer is responsible for enhancing the visitor experience, assisting visitors with exhibit interactive components, ensuring the safety of the visitors and exhibits, and maintaining the excellent operating condition of the exhibits. The Visitor Experience Volunteer welcomes visitors entering the museum, promotes membership and surcharged exhibit sales and provides information about exhibits, prices, and programs. The Visitor Experience Volunteer assists Security and Public Safety in monitoring visitor activities.

Purpose: To provide support to staff members in Visitor Experience.

Responsibilities:

- Arrive on time for designated shift
- Positively engage with all museum visitors
- Assists visitors in galleries by answering questions and guiding their experience in the galleries as needed
- Clearly communicates information about exhibits, programs, and events helping the visitors make informed decisions about their experience
- Assists with wayfinding and guiding visitor traffic flow in the museum
- Helps clean, sanitize and maintain the appearance of the Witte Museum

Qualifications:

- Ages 16 years and up
- Detail oriented
- Friendly and outgoing
- Available on weekday (holidays, summer and other school breaks)

Training & Materials Provided:

- Volunteer nametag and shirt
- Volunteer Orientation and tour of the museum
- Volunteer Information Packet
- Most training will be hands-on

Time Commitment:

- Orientation 4.5 hours
- 1 ½-2 Hour of initial specific tasks training
- 3-4 hours job shadow on a designated day
- Must volunteer (2) 4-hour shifts a month to be considered an active volunteer