



MUSEUM CAFÉ TEAM MEMBER – F/T

The Witte Museum is where Nature, Science and Culture meet and reveals Texas Deep Time, the layers of what is now called Texas, from millions of years ago to the present. The Vision of the Witte is to be the preeminent center for relevant content and engaging experiences in environmental science, STEAM, and cultural stories to shape the future of Texas by empowering all people to create an extraordinary life. The Witte Museum, founded in 1926, opened a transformed museum campus in March of 2017 to critical acclaim, locally to internationally. The \$100 million expansion ushered in a new generation of students and families from Texas and beyond who are empowered to discover nature, science and culture through immersive, interactive experiences in new galleries, labs and riverside habitats. The Witte has earned its reputation as "the People's Museum" because of a commitment to making lifelong learning accessible to all.

POSITION SUMMARY

The Tremblay Family Café is seeking a highly energetic individual who is passionate about enhancing the visitor experience. This position is responsible for excellent customer service to the Museum visitors and always portrays a positive and professional image. The Museum Café Team Member will also promote the Museum's mission, exhibits, programs and special events. As a representative of the Museum, the Museum Café Team Member will maintain the highest level of courtesy and service to our visitors.

RESPONSIBILITIES

- Provide courteous, helpful customer service within established café standards and throughout the Museum
- Assist customers with purchase selections; respond to customer requests and inquiries with thorough knowledge of the history and significance of each item
- Be attentive of daily activities throughout the Museum, memberships, and other information to assist visitors with their Museum experience
- Prepare café for daily opening and closing in a safe and efficient manner, following and exceeding all state and local Department of Health & Safety guidelines
- Ensure the café is fully stocked and remains in a condition that is visually inspiring
- Accurately carry out all Point of Sale (POS) transactions to maintain the integrity of the inventory; maintain a neat and orderly POS station; and maintains an accurate cash drawer at all times
- Prepare, package, and merchandise fresh food items according to highest level of standards and quality, following standardized procedures and recipes
- Participates in annual inventory count and scheduled store meetings
- Assists with tracking, receiving, and maintaining inventory
- Other duties as assigned

EDUCATION

- Required: High School Diploma or GED

EXPERIENCE AND SKILLS

- Experience operating computerized POS system, at least 6 months
- Must be an energetic, enthusiastic individual with the ability to complete job assignments with minimal supervision
- Must be self-motivated, detail-oriented, possess excellent people skills and be guest driven
- Ability to work independently and as a team member
- Required: Food Handler's License
- Preferred: Interest in South Texas History, Science and Water Resources

PHYSICAL REQUIREMENTS

- Must be in good physical condition, able to move moderately heavy objects (35lbs.), bend, stoop, walk, climb stairs, stand, and sit for extended periods of time
- Must be able to work a flexible schedule including evenings, weekends, and holidays

The Witte Museum is an equal opportunity employer.

Closing date: Open until filled

Résumé and Cover Letter may be emailed to: humanresources@wittemuseum.org