



## **ENVIRONMENTAL SCIENCE EDUCATION MANAGER – FT**

The Witte Museum is where Nature, Science and Culture meet, through the lens of Texas Deep Time and the themes of Land, Sky, and Water. The Witte is the only museum that focuses on Millions, Thousands and Hundreds of years in what we now call Texas. The Witte inspires people to shape the Future of Texas through transformative and relevant experiences in engaging exhibitions and programs. Founded in 1926, the Witte is located along the San Antonio River and has recently renovated and expanded the entire museum campus.

### **POSITION SUMMARY**

The Environmental Science Education Manager (ESEM) is responsible for the development, implementation and evaluation of inquiry-based environmental science programs. Programs are designed for all audiences including: the general public, school groups, educators, teens, adults and families. The ESEM is responsible for the care and welfare of the Witte's live animal collection and trains the Public Programs staff on animal care. ESEM trains any Program Presenters who deliver environmental science programs at the museum. The ESEM works closely with the appropriate curators to ensure Nature and Science initiatives are met. The ESEM participates as a member of the Museum-wide team. ESEM reports to the Director of Public Programs.

### **RESPONSIBILITIES**

- Create, develop, implement and evaluate Texas Wild, Land Stewardship, Dinosaur and other environmental curriculum, programs, camp curriculum, floor demonstrations and activities including training scripts, ensuring up to date TEK alignment
- Develop and evaluate support materials for environmental science programs and workshops including pre and post lessons and evaluation forms
- Lead presenter for environmental science programs
- Oversee animal care of Museum's live animal collection and manage supplies for animal care
- Assist with planning and execution of Land Stewardship Ambassadors program
- Develop interpretative materials as needed
- Participate in generating environmental science program and curriculum ideas
- Train, supervise and evaluate Program Presenters and volunteers
- Coordinate, organize, and maintain supplies and materials for environmental science programs
- Work with Director of Public Programs to develop, implement, publicize and evaluate environmental science family programs
- Maintain program statistics and evaluations
- Develop and oversee budget as assigned
- Assist with design and production of the marketing materials for museum programs as needed
- Assist with public programs at the Museum and outreach in the community as needed
- Participate, as a member of the Witte team, on assigned committees and working teams
- Other duties as assigned

### **EDUCATION**

- Required: Bachelor of Arts in Education with a concentration in environmental science or natural science (all level or K-8), or Bachelor of Science in Biology, Zoology, Ecology, or related field
- Preferred: Master of Science/Arts Degree in Education, Museum Studies, or related science field

### **EXPERIENCE AND SKILLS**

- Must have two or more years of education experience with excellent interpersonal skills
- Must be an energetic, creative, enthusiastic individual with strong leadership and supervisory skills
- Must have experience in teaching environmental science, curriculum development, and public programming in informal learning settings
- Must be detail oriented with excellent written and verbal skills
- Must be computer literate with a strong background in the Microsoft Office Suite
- Experience with hands-on and outdoor programming
- Ability to work independently and as a team member
- Preferred: Bilingual: English/Spanish

### **PHYSICAL REQUIREMENTS**

- Ability to lift up to 30 lbs., lift and carry items while walking and climbing stairs
- Must be able to work a flexible schedule including evenings, weekends, and holidays

The Witte Museum is an equal opportunity employer.

Closing Date: Until Filled

Résumé and Cover Letter may be emailed to: [humanresources@wittemuseum.org](mailto:humanresources@wittemuseum.org)