



## **MUSEUM EDUCATOR – Full-time**

The Witte Museum is a catalyst for creating San Antonio as a City on the Rise, shaping the future of Texas. The Witte recently completed a once-in-a-hundred-years, \$100 million transformation, placing the museum on par with Top Tier institutions. Founded in 1926, the Witte Museum is San Antonio's premier museum that inspires people to shape the future of Texas through transformative and relevant experiences in nature, science and culture.

### **POSITION SUMMARY:**

The Museum Educator facilitates, guides, leads and presents demonstrations, investigation stations, thematic curriculum correlated school programs and workshops and inquiry-based experiences in the museum's core initiatives: Texas History, Science, Natural History and Health and Wellness. The Museum Educator facilitates programs to all museum audiences including school-children, teachers, adults, families and the general public as well as community audiences in outreach presentations throughout the city. The Museum Educator is responsible for learning content information, setting-up and taking down programs, managing program supplies and distributing hand-outs and collecting evaluations.

### **RESPONSIBILITIES:**

- Learns and presents demonstrations and activities throughout the museum
- Learns content information as provided by lead educator in each initiative
- Learns school program and workshop scripts as provided
- Presents school programs and workshops as scheduled using inquiry based teaching techniques, behavior management skills, and adapting content level to students' ability
- Prepares program materials, including set-up and takedown; make copies and distribute student handouts and evaluation forms as needed
- Ensures that program materials are in good repair and appropriate for presentations; reports damages and broken components immediately.
- Staff Public Programs and off-site events as needed
- Assists in the development of new programming
- Other duties as assigned

### **EDUCATION:**

- Required: High School Diploma or equivalent
- Preferred: Bachelor's Degree or some college credits

### **EXPERIENCE AND SKILLS:**

- Must be an energetic, outgoing and enthusiastic individual with strong verbal and performance skills
- Demonstrate good organizational and time management skills
- Possess excellent interpersonal communication skills and be comfortable interacting with families and children
- Ability to work independently and as a team member
- Preferred: Bilingual ( English and Spanish)
- Preferred: Weekend and evening availability
- Preferred: Knowledge and experience in museum education and informal educational programs

### **PHYSICAL REQUIREMENTS:**

- Must be in good physical condition, able to move moderately heavy objects (30lbs.), bend, walk, climb stairs, stand, and sit for extended periods of time
- Must be able to work a flexible schedule including evenings, weekends, and holidays

The Witte Museum is an equal opportunity employer.

100% of this position supports arts and culture at the Witte Museum.